Student Handbook Introduction

Printed Student Name_____
Program _____

1. What five things are expected of all students, staff, and service providers at the Academy? -- -- -- -- --	11. Do students who drive to the Academy need a permit? Where are they allowed to park?
	12. Are students allowed to leave the building (including to their cars) during session hours?
2. What time does your class begin? _____ end?_____	13. Why is regular attendance at school and work important?
3. Are tobacco products and weapons allowed on campus?	14. If students need to miss class, who should they call? What is the phone number?
4. Who is responsible for damages to property or equipment caused by student misuse?	15. After missing class, what should students bring when they return?
5. True or False: Student and staff dress at the Academy should reflect what would be acceptable in the workplace.	16. If a student needs to leave class early for school events, appointment, etc., who do they notify?
6. What is the purpose of lockers at the Academy?	17. How will I know if school is closed for weather or emergencies?
7. Who is responsible for personal items at the Academy, such as iPods, iPads, phones, etc.?	18. What type of high school credits will I be earning in my program?
8. What is the Academy policy on cell phone use during class time?	
9. List and describe which safety precautions are most important for your program area.	19. How do I earn college credits for my courses?
10. Why is self-discipline and positive attitude important in the workplace?	20. Who should I contact if I am feeling bullied or harassed?

Student: I agree to follow the policies and procedures described in this worksheet and in the Student Handbook located on the Academy website: http://www.nwtech.k12.wa.us/nwtech/site/default.asp.
Parent: I have reviewed the policies and procedures described in this worksheet and the online Student Handbook.

_____ _____ _____ _____
Student Signature Date Parent Signature Date